



BIHAR STATE POWER (HOLDING) COMPANY LIMITED

(A Govt. of Bihar Undertaking)

GST Number : 10AAFBCB2394, CIN Number : U40102BR012SGC018495

Letter No.: -2081
H-III/APP. INTERNAL-2028/2018

Date – 16.02.2019

To,

Application No. :ITM300057/ Roll No.-261072 UR(1)

MAHFOOZ HASHMI	Affix a recent photograph
Fathers Name :- LATE SHAKIR ALI	
VILL:SECTOR A NEAR LITTLE STARS SCHOOL	
NEW AZIMABAD COLONY	
P.O. MAHENDRU, P.S. BAHADURPUR	Signature of Candidate
PATNA	
BIHAR-800006	

Subject : Offer of appointment to the post of IT Manager with respect to Employment Notice No.- 10/2018 (Internal).

With reference to the above, you have been provisionally selected for appointment to the post of IT Manager in Bihar State Power (Holding) Company Limited on probation for **2 Years** subject to verification of Degree and other certificates with the terms and conditions stipulated in BSP(H)CL Employment Notice No- 10/2018 (Internal) . Your services as IT Manager is allotted to **BIHAR STATE POWER HOLDING COMPANY LTD.**

1. The salary will be in **Regular Pay in level – Level-8 (as per 7th PRC)** plus other allowances as admissible from time to time from the date of joining will be admissible.
2. This appointment is provisional and may be terminated after giving one month notice.
3. This appointment is subject to General Rules of the company as amended from time to time.
4. You may be posted/transferred/deputed any-where within the jurisdiction of the BSPHCL and its Subsidiary Companies.
5. After joining the post, you will have to execute a bond of ₹50,000/- on a ₹100 non-judicial stamp paper to the effect that if you leave the services of the Company before completing **2 Years** of probation period, you will be liable to pay a sum of Rs.50,000/-(Fifty thousand) to the company. You will have to give one month prior notice for leaving the job or an amount equal to one month's salary in lieu of that.
6. You will have to bring all original certificates along with two sets of photocopy and two passport size coloured photographs with the following documents at the time of joining:-
 - a) Certificate of educational qualification along with marks sheet as well as matriculation certificate showing date of birth
 - b) An affidavit sworn in before the Executive Magistrate or Notary Public to the effect that :-
 - (i) The candidate has only one living spouse, if married.
 - (ii) The candidate has not accepted any dowry (if married) or will not accept any dowry (if unmarried).
 - (iii) The candidate has not been convicted by any court of law.
 - (iv) No departmental proceeding pending against you
 - c) You will have to bring relieving order from your present employer.
 - d) A medical fitness certificate granted by a Govt. Doctor not below the rank of Assistant Civil Surgeon. The registration no. of the Medical Officer must be given along with the signature.
 - e) The certificates, which were not submitted at the time of document verification and were not produced by you.
 - f) Certificate in support of reservation.
7. If you fail to bring any of the above mentioned documents/ papers your joining will not be accepted until you submit the above papers.
8. If any information given by you with regard to your qualification, date of birth, caste & creamy layer certificate, domicile certificate etc. is found incorrect or if any discrepancy is found in part or full, at any time during the period of your employment, your services will be terminated and legal action will be initiated as well as the pay and allowances received by you on this account will be recovered.
9. No TA/DA will be admissible for joining the above post.
10. **You will have to report before GM (HR & Adm.) to your allotted company on 21/02/2019 of joining.**

If the above terms and conditions are acceptable, you may join by submitting your joining on **19/02/2019 at 10:00 AM to GM (HR & Adm.), BSPHCL at Vidyt Bhawan, Patna**, failing which the appointment may stand cancelled and further claim will not be entertained in this regard.

Sd./-
(Rajiva Ranjan Sinha)
GM (HR & Adm.)