



NOTICE
EMPLOYMENT NOTICE NO. -05/2018
Post : Accounts Officer

A list of the provisionally shortlisted candidates in the ratio of 1:1 as per the advertised vacancy for the post of **Accounts Officer** was uploaded on the company website and called for documents verification on 03/08/2018. **The following candidates did not appear for documents verification on the scheduled date-**

Sl. No.	Roll Number	Candidate Name	Father Name	DOB	Gender	Category	Final Marks
1	2	3	4	5	6	7	8
SC (Scheduled Caste)							
1	270383654	SHYAM KUMAR	MAHESHWAR DAS	25-09-1993	MALE	SC	43
2	270383868	GEETA KUMARI	PARAS MAHTO	16-08-1993	FEMALE	SC	39
BC (Backward Class)							
1	270383440	KUMOD RANJAN	JAGDISH PRASAD	20-01-1986	MALE	BC	74

Now as a last chance those candidates who were absent from documents verification as mentioned above are called for verification of their certificates/ documents on **30.08.2018**. If their requisite papers are found proper, they may be asked to join the post same day. Hence such candidates are advised to come prepared with the bond, Medical fitness certificate and affidavit as described in **Para-3**.

2) The following candidates whose documents verification is completed and offer of appointment has been issued in their name but they were not present for joining on the scheduled date –

Sl. No.	Roll Number	Candidate Name	Father Name	DOB	Gender	Category	Final Marks	Remarks
1	2	3	4	5	6	7	8	9
UR (Un reserved- General)								
1	270383729	GAURAV GENDALAL KHIWASARA	GENDALAL RATANCHAND KHIWASARA	27-09-1993	MALE	UR	82	OK. As per certificate/ documents produced by the applicants his father's name is corrected as GENDALAL RATANCHAND KHIWASARA in place of GENDALAL.
2	270383701	MANSI SAIGAL	MANOJ KUMAR SAIGAL	23-10-1993	FEMALE	UR	74	OK. Counter folio of CBT is wanting.
EBC (Extremely Backward Class)								
1	270383452	SHASHI KUMAR GUPTA	KISHOR KUMAR GUPTA	20-05-1987	MALE	EBC	75	Ok. Caste & non creamy layer certificate wanting.
2	270383988	RAJESH KUMAR	NAND KISHOR PRASAD	21-12-1979	MALE	EBC	73	Ok. CA marks sheet is wanting.

Now as a last chance such absent candidates are called for joining on 30.08.2018 subject to submission of all requisite papers/ documents in terms of advertisement and wanting paper as indicated above in coloum no.-9

➤ **Schedule for verification of certificates / joining is as given below :-**

Date and time for verification/ joining	30.08.2018 at 10:00 AM
Venue :	Vidyut Bhawan, First Floor, Bihar State Power (Holding) Company Limited Patna – 800 021

3) All the above candidates who are called for documents verification / joining are requested to bring the following documents/ papers in original as well as its **two sets** of self attested photocopies alongwith 2 passport size recent colour photograph -

a.	ID proof	to recognize his/her identity
b.	Matriculation Certificate/ Matriculation Mark sheet	for verification of Date of Birth.
c.	Chartered Accountant (CA) passed final examination from Institute of Chartered Accountants of India/ CMA/ICWA passed final examination from Institute of Cost Accountants of India.	to ensure the eligibility of the candidates in terms of advertisement.
d.	Caste certificate (for reserved category for SC/ST candidates)	For verification of their caste.
e.	Domicile certificate	For verification of being a permanent domicile/ resident of Bihar.
f.	Caste & Creamy layer certificate (For reserved category candidates except SC/ST)	For verification of their Caste & creamy layer status (the certificate must have been issued within the last one year in Govt. of Bihar Format)
g.	NOC issued by competent authority (for working candidates only)	
h.	Medical fitness certificate issued by any Govt. Medical officer not below the rank of Assistant Civil Surgeon (format enclosed)	
i.	An affidavit sworn by the candidate before any Executive Magistrate or Notary Public to the effect that :- (format enclosed) (i) The candidate has only one living spouse, if married. (ii) The candidate has not accepted any dowry (if married) or will not accept any dowry (if unmarried). (iii) The candidate has not been convicted by any court of law.	
j.	A bond of Rs. 50,000/- on a Rs. 100 non-judicial stamp paper to the effect that if you leave the services of the Company before completing three years of probation period, you will be liable to pay a sum of Rs. 50,000/-(Fifty thousand) to the company. (format enclosed)	

4) The original signed offer letter will be provided to the candidate at the time of their joining/ verification of documents if found correct.

5) The candidates are informed that they must be present in person on the scheduled date, place and time. If they fail to come on the date and place or fail to bring all required documents / papers, their candidature may be cancelled from the provisional list and no further request shall be entertained.

Sd./-
(Rajiva Ranjan Sinha)
GM (HR & Adm.)

MEDICAL FITNESS CERTIFICATE

I do hereby certify that I have examined Sri / Kumari/ Smt. _____
_____ Son/Daughter / Wife of
Sri _____ a candidate for employment in the
_____ department and can not
discover that he/ she has any disease, constitutional affection or badily infirmity
communicable or otherwise except _____
_____.

I do not consider this a disqualification for Employment in the office as a
_____. The candidates age is according to his
own statement _____ year and by appearance about _____ years.

I have further to certify the following findings on my medical examination :-

1. Height : _____ Feet _____ Inch
2. Weight _____ l.bs.
3. Vision : RE LE With Glasses RE LE
Distant :
Near :
4. Urine Colour _____ Specify Gravity _____

Albumen - Present/ Nill Sugar Present / Nill

Signature of Medical Officer

(not below the rank of Assistant Civil Surgeon)

DECLARATION BY CANDIDATE

I _____ candidate for
employment in the _____ Department of the
Govt. of Bihar to hereby declare that I have any time been pronounced unfit for Govt.
Employment by the medical board or any other duly constituted medical authority.

Date : _____

Signature of the candidate

SECURITY BOND

BIHAR STATE POWER (HOLDING) COMPANY LTD., PATNA

**Security Bond by Newly Recruited _____
(Name of the post)**

1. Know all men by this Security Bond that I _____
_____ (Employee) confirmly hold and Bond up to Bihar State Power Holding Company Limited (Employer) constituted under provisions of Company Act, 1956 read with Electricity Act, 2003 and hereinafter referred to as Company with the following consideration.

2. Whereas I _____ S/O
_____ Resident of
_____ P.O. _____
P.S. _____ District _____ have been appointed as _____ vide company's letter no. _____ dated _____ on dt. _____.

3. On being appointed as _____ the provision enumerated in the Recruitment Policy of company and other cadre rules shall be binding and enforceable for the purpose of regulating the terms of employment at post held.

4. And whereas according to the Recruitment Policy of company all the direct recruits shall be on probation for the period of 3 (three) years from the date of appointment and the continuation and confirmation there to shall be subject to satisfactory performance of service entrusted and rendered.

5. And whereas also in terms of the provisions of the company, the employee probationary shall be bound with the employer, in the event of resignation/ voluntarily by the employee, absenting himself/ herself from duty and/ or quitting the company's service within three years from the date of completion of trainings to refund to the company Rs. 50,000/- (Fifty thousand) only.

6. So that I _____
S/O _____ Resident
of _____ P.O.
_____ P.S. _____ District
_____ do hereby firmly bound and undertake that I shall

refund to company, the entire cost (pay & allowance etc.) incurred by the company on the training under the company subject to a maximum of Rs. 50,000/- (Fifty thousand) only in the event of leaving the organization before completion of three years on resignation or otherwise or remaining absent from the service at my own accord within three years from the date of completion of training.

7. And whereas in furtherance of the job as probationer employee I _____ hereby along with two sureties undertake all right and liabilities of probationer/ employee what so ever arise shall be the exclusive liabilities of the probationer/ employee along with the sureties.

8. The sureties namely (i) Sri _____
S/O _____ P.O. _____ P.S. _____
_____ District _____ and (ii) Sri _____
_____ S/O _____

P.O. _____ P.S. _____ District _____ jointly & severely shall be responsible & liable for the payment or for liquidating the liability in above mentioned. The two sureties liability shall be liquidated or recovery from the personal property of the sureties. Surety with full Signature:-

1. _____

2. _____

Signature of Witness with full address

(i) _____

(ii) _____

Deponent

Affidavit

The Executive Magistrate/Notary Public

Place -----

I -----S/o----- aged about ----- /resident of--
----- P.S. -----Post Office-----Town----- Distt. -----
----- State----- do hereby solemnly affirm and declare as follows:-

- 1- That I am unmarried (if married) (Strike out).
- 2- That I am married and I have only one living spouse (if not married) (strike out).
- 3- That I have not accepted any dowry (if married) or will not accept any dowry (if unmarried).
- 4- That I have not been convicted by any court of law.

Declaration:-

That the aforesaid contents are read over to me and are true in my belief.

Deponent.

Note:- To be sworn before an Executive Magistrate or a Notary Public.